



GILLINGHAM TOWN COUNCIL
The Town Hall, School Road, Gillingham, Dorset SP8 4QR

FULL COUNCIL

AGENDA

All members of Gillingham Town Council are summoned to a meeting of Full Council on **Tuesday 29 August 2023**, at **The Council Chamber**, Town Hall, School Road, Gillingham, commencing at **7.30pm**.

Julie Hawkins

Julie Hawkins, Town Clerk
Issue Date: 21 August 2023

Please be aware that filming, photographing, and recording may occur during the meeting. A designated area will be set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

Press and Public may join the meeting via MS Teams [Click here to join the meeting](#) or contact the Town Council (prior to the meeting during working hours) via email: gtc@gillinghamdorset-tc.gov.uk or see details on our [website](#).

All attendees should try to join the meeting at least 10 minutes prior to the start of the meeting.

**Prior to the start of the meeting at 7.00pm
there will be a presentation from Clare Jennings,
Dorset Council Community Resilience Officer**

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive apologies for absence.
3. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.

4. To receive questions pertaining to the previous minutes.
5. To approve the minutes as a true and accurate record of the Full Council meeting held on 24th July 2023.
6. To approve payments of £10,000 and over.
7. To receive and consider a Health and Safety Report.
8. To receive, consider and adopt the draft minutes of the following standing committees:
 - a) General Purposes Committee meeting held on Monday 7th August 2023
 - b) Planning Committee meetings held on Monday 24th July and Monday 14th August 2023
 - c) HR Committee meeting held on Monday 21st August 2023
 - d) Finance and Policy meeting held on Monday 21st August 2023
9. To receive and consider reports from sub-committees and task and finish groups, as follows:
 - a) Five Year Action Plan Sub-committee
 - b) Sports and Leisure Panel
10. To receive and consider reports from outside bodies, if available:
 - a) Town Meadow Group (Cllr Toye)
 - b) Chamber of Commerce and Industry (Cllr B von Clemens)
 - c) Dorset Association of Parish and Town Councils (DAPTC) Larger Town meetings (Cllr B von Clemens)
 - d) Dorset Association of Parish and Town Councils (DAPTC) Northern Area meetings (Cllr Cullingford and Cllr Weeks)
 - e) Gillingham Transport Forum (Cllr B von Clemens)
 - f) Gillingham Youth Centre Management Committee (Cllr B von Clemens)
 - g) Blackmore Vale Community Rail Partnership (Cllr Walden)
11. To review and approve the Council's Risk Management Assessment.
12. To receive a report on the Mayor's and Deputy Mayor's civic activities.
13. To receive and note reports from Dorset Councillors, if available.
14. To receive matters pertinent to this meeting. Note: Members are advised that inclusion of any item is at the Chairman's discretion and that a Council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Attached:

Agenda item no 7 - Health & Safety Report

Agenda item no 11 - Council's Risk Management Assessment

Agenda item no 12 - Mayor and Deputy Mayor's Report

Agenda item no 13 - Report from Dorset Councillors